



GIA®

2008 School of Business
Bachelor of Business Administration
Application & Registration

Use this page of the Application Guide to:
• apply to be accepted into the BBA Degree Program
• register for BBA classes (upon acceptance into Program)
• pay for BBA classes

Student # \_\_\_\_\_
(if known)

I. Educational Information

Are you a new or returning BBA student? New Returning (If returning, proceed to Section III.)

Please list all schools and colleges attended in the following section. Attach an extra page if necessary.

Table with 5 columns: Post-secondary Schools and Colleges, Location City/State/Zip/Country, Date of Attendance Month/Year to Month/Year, Cert/Diploma/Degree Earned and Month/Year Awarded, GPA. Rows 1, 2, 3.

3. Number of college hours completed: \_\_\_\_\_ Quarter hours Semester hours

II. Required documents - Please submit copies of the following documents with this application:

(Starred documents\*\* are required from non-US citizens only. Documents must be in English or accompanied by an approved English translation. See www.gia.edu/education for more information.)

Birth certificate or passport Proof of English proficiency\*\* (TOEFL, IELTS, or Cambridge CAE - original document required)

Letter of financial support\*\* (original document required - on-campus BBA students only) College transcripts
(and letter of financial support from sponsor if bank statement is not from your personal bank)

III. Class Registration

List all classes you would like to register for. Use class codes from list below. Include start dates and payment information next to each class. Each School of Business class is \$990. A \$75 deposit (or payment in full) is due at time of registration. Any tuition balance for online classes is due 30 days prior to the start of class. Tuition balances for on-campus classes are due by the first day of class.

Table with 4 columns: Class Codes, Class Code, Start Date (month/day/year), Method of Instruction (online or on campus), Payment Information. Includes a list of class codes on the left and a registration table on the right.

IV. Method of Payment

Student charges are valid for classes with start dates from January 1, 2008, to December 31, 2008. Payment must be made in US dollars and may be made via credit card, wire transfer, cashier's check, or personal check drawn on a US bank. Make checks payable to GIA.

Call 760-603-4001 or e-mail admissions@gia.edu for wire transfer details. Wire transfer fees must be paid by applicant. Please do not send cash.

Check enclosed payable to GIA Payment to follow via wire transfer
Charge my credit card: VISA MasterCard American Express Discover Amount enclosed: \$ \_\_\_\_\_

Credit card number: \_\_\_\_\_ Expiration date (month/year): \_\_\_\_\_

Name as it appears on credit card: \_\_\_\_\_ Signature of credit card holder: \_\_\_\_\_

V. Signature - all School of Business students

I hereby certify the information given in this application is correct and complete to the best of my knowledge, and hereby give my permission to the Admissions Department to obtain any verification deemed necessary to process my application. I further certify that I will arrange for the forwarding of official transcripts as required (if applicable). I have read and understand all requirements for admission. I understand that all submitted documents become the property of GIA and will not be forwarded to another school or university nor returned to me. Falsification of the application and/or supporting documents will be grounds for immediate refusal of application and/or dismissal from GIA. I understand registration is not complete until I have read and signed the enrollment agreement.

Signature

Date



GIA®

2008 School of Business
Jewelry Business Management Registration

Use this page of the Application Guide to: • register for Jewelry Business Management courses (on campus and online) • pay for courses

Student # \_\_\_\_\_ (if known)

I. Required documents (on-campus JBM students only) – Please submit copies of the following documents with this application:

(Starred documents\*\* are required from non-US citizens only. Documents must be in English or accompanied by an approved English translation. See www.gia.edu/education for more information)

Birth certificate or passport Proof of English proficiency\*\* (TOEFL, IELTS, or Cambridge CAE – original document required)

Letter of financial support\*\* (original document required – on campus JBM students only) College transcripts (and letter of financial support from sponsor if bank statement is not from your personal bank)

II. Class Registration

List all classes you would like to register for. Use class codes from list below. Include start dates and payment information next to each class. Each School of Business class is \$990. A \$75 deposit (or payment in full) is due at time of registration. Any tuition balance for online classes is due 30 days prior to the start of class. Tuition balances for on-campus classes are due by the first day of class.

Table with 4 columns: Class Codes, Class Code, Start Date (month/day/year), Method of Instruction (online or on campus), and Payment Information. Includes a list of class codes on the left and a registration table with 8 rows.

III. Method of Payment

Student charges are valid for classes with start dates from January 1, 2008, to December 31, 2008. Payment must be made in US dollars and may be made via credit card, wire transfer, cashier's check, or personal check drawn on a US bank. Make checks payable to GIA.

Call 760-603-4001 or e-mail admissions@gia.edu for wire transfer details. Wire transfer fees must be paid by applicant. Please do not send cash.

Check enclosed payable to GIA Payment to follow via wire transfer Charge my credit card: VISA MasterCard American Express Discover Amount enclosed: \$ \_\_\_\_\_

Credit card number: \_\_\_\_\_ Expiration date (month/year): \_\_\_\_\_

Name as it appears on credit card: \_\_\_\_\_ Signature of credit card holder: \_\_\_\_\_

IV. Signature

I hereby certify the information given in this application is correct and complete to the best of my knowledge. I have read and understand all requirements for admission. Falsification of the application and/or supporting documents will be grounds for immediate refusal of application and/or dismissal from GIA. I understand registration is not complete until I have read and signed the enrollment agreement.

Signature \_\_\_\_\_

Date \_\_\_\_\_